

Rolling Actions Log

Culture and Communities Committee

16 March 2020

No	Date	Report Title	Action	Action Owner	Expected completion date	Comments
1)	31.05.18	City of Edinburgh Council - Fair Fringe and Fair Hospitality Charter Guidelines	Calls for report on the Charter's efficacy to go to Culture and Communities Committee after August 2019.	Executive Director of Place	November 2021	Item on business bulletin for 12 November 2019. No survey was carried out by the Fringe during 2019, so the report will come to committee in autumn 2020. Due to the Coronavirus pandemic there was no Fringe during 2020, therefore any survey would be undertaken during 2021.
2)	11.09.18	Edinburgh People Survey – Culture Results	To agree that, in advance of the publication of the next iteration of the Edinburgh People Survey, the proposed questions pertaining to culture and greenspace matters under the remit of this Committee would be presented to Committee for review.	Executive Director of Place	June 2021	At present it is not known when, and if, a survey would be undertaken.

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3)	13.11.18	King's Theatre Capital Redevelopment Update Report	An annual update report would be provided to members.	Executive Director of Place	January 2022	
4)	26.03.19	Service Payment to Edinburgh Leisure – 2019/20	To request more detail in the next report from Edinburgh Leisure on the impact of the service payment to Edinburgh Leisure.	Executive Director for Communities and Families	November 2020	Report on agenda for this meeting.
5)	18.06.19	Citywide Culture Plan Update 2018/19	To note that a Culture Plan review update report would be presented in June 2020	Executive Director of Place	September 2021	
6)	30.09.19	Grounds Maintenance in the South West Locality (Transferred from the South West Locality Committee)	To agree that the outcome of the review on Living Landscapes would be shared with the Committee and to look at the current location of floral meadows and the potential to move them elsewhere.	Executive Director of Place	March 2021	Update on Business Bulletin for this meeting.

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7)	06.11.12	The Future Management and Ownership of Easter Craiglockhart Hill Local Nature Reserve (LNR) – motion by Councillor Burns	To provide information on the possibility of community ownership and management of the woodland and open space in the area in the longer term and how this might be achieved, with ownership transferring to the Council as an interim measure, with a view to the eventual transfer of ownership and management, to a community organisation.	Executive Director of Place	February 2022	Transferred to the Culture and Communities Committee from the Policy and Sustainability Committee. Update was included in Business bulletin on 12 November 2019.
8)	12.12.17	Open Library	That an update report be submitted to Committee in six months.	Executive Director for Communities and Families	March 2020	Education, Children and Families (EC&F) Committee on 8 October 2019 agreed to transfer this outstanding action to Culture and Communities Committee.
9)	11.12.18	Petition for Consideration - Edinburgh Central Library vs Virgin Hotel	1) Require a detailed report on Edinburgh Central Library as a flagship cultural project of national/international significance commensurate with existing professional	Executive Director for Communities and Families	November 2019	EC&F Committee on 8 October 2019 agreed to transfer this outstanding action to Culture and Communities Committee. <i>Central Library Future Development report tabled at Culture and Communities Committee 12th November 2019.</i>

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			<p>advice to the Council and the Council's own reports.</p> <p>2) To request that the annual report on the Lifelong Learning Plan scheduled for October 2019, includes within it, options for the Central Library, drawing on past and current studies and feasibility exercises and a clear vision for its role in the city's cultural landscape.</p>			<i>Committee approved setting up a project team 'to explore the viability of developing an imaginative, accessible and engaging future vision for the city's Central Library'.</i>
	10-09-19	<u>City Centre Hostile Vehicle Mitigation Measures Update Report</u> - report by the Executive Director of Place	1) To note that a further update report will be prepared following return to normal working conditions to outline the findings from the working group and to provide details of the anticipated cost and how it will be funded.	Executive Director of Place	April 2022	

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			2) To agree that the Convener and Vice Convener would write to the Cabinet Secretary for Finance, Kate Forbes MSP, at Holyrood, the Chief Secretary to the Treasury, Stephen Barclay MP and Baroness Williams, at the Home Office in Westminster, requesting financial support to specifically assist the Council with the costs of Hostile Vehicle Mitigation, and explain Edinburgh's unique position and reasons for requiring Hostile Vehicle Mitigation.			
3)	10-09-19	<u>Transfer of Management of Secondary School Sports Facilities to Edinburgh Leisure</u> - referral report by the	1) Recommendations approved with the proviso that the report called for is brought back in the first instance to the Culture and Communities Committee.	Executive Director for Communities and Families	January 2020	

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		Education, Children and Families Committee	<p>2) To ask that the report address:</p> <p>Access to facilities, recognising Edinburgh Leisure's requirement to balance the operational costs with its core purpose in making a positive difference to communities. The barriers to access including cost and physical access issues related to transport.</p> <p>The impact on high performance sport and any change in the usage of facilities from these groups associated with the transfer of management of secondary school sports facilities to Edinburgh Leisure.</p>			
4)	10-09-19	<u>Appointments to Working Groups</u> – report by the Chief Executive	To review the membership of the Tourism and Communities Working Group and report back to	Chief Executive	Spring 2021	The purpose and composition of the Tourism and Communities Working Group will be reviewed when action plans for the city's

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			the next meeting of the Committee.			Tourism Strategy 2030 are being developed.
5)	28.01.20	<u>The Quaich Outline Business Case</u>	<p>1) To welcome the work carried out to date by the Quaich Project and to support the intention to improve West Princes Street Gardens.</p> <p>2) To request the Executive Director of Place to provide a more detailed report to Committee within one cycle setting out the assumptions in the business case presented.</p> <p>3) To note that Councillor Osler had declared she would recuse herself from the determination on matters pertaining to the planning application for the Quaich Project.</p>	Executive Director of Place	June 2021	An update on the business case for this project will be brought forward to Committee at the appropriate time.
6)	28.01.20	<u>Development of a Public Space Management Plan</u>	1)To note the initial findings of a review of the Edinburgh Parks Events Manifesto	Executive Director of Place	September 2021	A stakeholder engagement page for the Public Spaces Management Plan is now live and

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			<p>(EPEM) and the Public Spaces Protocol (PSP).</p> <p>2)To note that it is intended to use these findings, alongside the motions from Committee and Council to develop a single Public Space Management Plan (PSMP) to be supported by a single set of processes, criteria and procedures when applications are received in the future.</p> <p>3)To approve the principles for the PSMP as set out in paragraph 4.8 with the inclusion of effective measures that could be adopted to control the amplification of sound in public spaces when appropriate.</p> <p>4)To note that it is intended to present the draft PSMP to Committee in March 2020, with consultation to begin in April 2020 and the final document presented to</p>			<p>will remain so until 23 November 2020. The 'home page' describes and links to 4 'challenges' that are hosted on the collaborative engagement tool Dialogue. The 4 'challenges' are:</p> <ul style="list-style-type: none"> • Public Space Management Plan Key Principles and Guidelines • Area Conditions • Application process for Organisers • Community Engagement <p>The link to the site is here: https://consultationhub.edinburgh.gov.uk/sfc/b24acf90</p>

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			Committee in June 2020 for approval.			
7)	17/11/20	<u>Review of the Community Council Complaints Procedure</u>	That there be a full review in 2 cycles and consultation take place with all community councils to ensure that they were aware of what was required and to give them the opportunity to comment on the proposals	Chief Executive	March 2021	Recommended for closure-report on agenda for this meeting.
8)	17/11/20	<u>Motion By Councillor Doggart</u>	Motion approved, subject to the Coalition Addendum to point 6 of the motion to read: "Committee requests any decisions made by Policy and Sustainability to be referred back to this Committee and the Housing, Homelessness and Fair Work Committee for noting."	Head of Safer and Stronger Communities and Chief Social Work Officer	June 2021	A report is being submitted to Policy and Sustainability in April 2021 and it will be referred to Culture and Communities Committee thereafter.
9)	17/11/20	<u>Cemetery Tour Guide Operator Registration Scheme</u>	To agree to receive an update on progress.		January 2022	

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10)	26/01/21	<u>Thriving Green Spaces</u>	To receive further project updates and requests for approval as the project moves beyond its midpoint review, from development phase to transition phase.	Executive Director of Place	T.B.C.	
11)	26/01/21	<u>Festivals and Events Core Programme 2021/22</u>	<p>1) Will be kept updated on the status of events throughout the year through the Committee Business Bulletin.</p> <p>2) To note that there was ongoing dialogue for festivals and events and depending on circumstances, if there were any changes to the programme, these would be brought back to the Committee.</p> <p>3) To agree to provide an update to the Committee on the plan for funds for events which did not proceed.</p>	Executive Director of Place	Ongoing	

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12)	26/01/21	Public Realm CCTV Update	To request an update on the Public Realm CCTV upgrade project progress in nine months' time.	Head of Safer and Stronger Communities and Chief Social Work Officer	December 2021	
13)	26/01/21	Place Directorate – Revenue Monitoring 2020/21- Month Seven Position	That the Executive Director of Place is taking measures to reduce budget pressures and progress will be reported to Committee at agreed frequencies.	Director of Place	Ongoing	
14)	26/01/21	Edinburgh Million Tree City	To receive annual updates on the project, including tree numbers and other monitoring data.	Director of Place	February 2022	